

## THE PARKINSON'S ASSOCIATION OF IRELAND

### TERMS OF MEMBERSHIP OF THE PARKINSON'S ASSOCIATION OF IRELAND

This document is the Terms of Membership (the "Terms") as referred to in the Constitution of The Parkinson's Association of Ireland and should be read in conjunction with the Articles of Association section of that Constitution. This document deals with the arrangements that apply for membership of The Parkinson's Association of Ireland.

The Parkinson's Association of Ireland has three types of membership,

1. Ordinary Members
2. Associate Members
3. Honorary Members

The Directors of The Parkinson's Association of Ireland will consider applicants meeting the below criteria for membership of The Parkinson's Association of Ireland:

1. Members who qualify to become Ordinary Members of The Parkinson's Association of Ireland in accordance with the criteria set out below and their Ordinary membership subscriptions are paid (except in the case where an organisation is entitled to free membership, or where a bursary may apply).
2. Applicants for membership will be required to complete a membership application and to pay the appropriate annual fee for their category of membership, where applicable. Upon acceptance, the term of membership shall be one calendar year and renewal of membership shall occur upon receipt of payment of the annual fee on the first of January. Notification of renewal shall be circulated at least three weeks in advance of the renewal date. Members who do not pay the annual fee shall cease to be members. In the case of free membership, renewal will be automatic, unless that member has advised The Parkinson's Association of Ireland that it does not wish for its membership to be renewed or in the case of an Associate member the Ordinary member has not renewed membership. The Directors may request such information from any member as they consider necessary to determine that member's continued entitlement to free membership. If a member ceases to be entitled to free membership, its membership will only be renewed upon receipt of a membership application and the appropriate annual fee. Any member that ceases to be entitled to free membership must notify The Parkinson's Association of Ireland that it is no longer entitled to free membership. It shall be a condition of membership of a Branch that the member shall be, and shall at all times continue to be, a member of the Association. A branch member of Young Parkinson's Ireland (YPI) is a member of the YPI branch, local branch and a member of the Association. Membership of a Branch shall cease forthwith upon the member ceasing to be a member of the Association.
3. They subscribe to The Parkinson's Association of Ireland's values:
  - Obtaining and effectively communicating up-to-date practical information on Parkinson's, especially for those newly diagnosed;
  - Becoming a true nationwide representative body, aiming to provide the opportunity to come together to share ideas and concerns and support each other;
  - Organising informal social meetings as well as educational events in any area where there is an interest;
  - Lobbying for augmented research, health, financial & social benefits for those affected by Parkinson's;
  - Developing peer support structures for all affected including partners, family, carers and friends.
  - Making Irish people more aware of the existence and effects of Parkinson's;

- Collaborating with other expert organisations.

The mechanism for subscribing to these values is by signing up to them on the membership application form.

4. They subscribe to The Parkinson's Association of Ireland's branch values

- The objectives of the Branch are to help and support those living with "Parkinson's".
- The promotion of research into the causes, prevention and cure of "Parkinson's".
- The dissemination to the public of the results of research, and other relevant information.
- The Branch will co-ordinate its activities with the Association and be responsible to it and accept its ruling in all matters of administration or otherwise.
- For attainment of the above objectives, the Branch agrees to adopt these guiding principles and to be constituted thereby.

5. They support The Parkinson's Association of Ireland's vision:

Our vision is that the quality of life for people with Parkinson's & their families will be enhanced & that they will be presented with opportunities to link into a wider range of relevant services & supports.

The following terms apply to all members:

- Members are requested to quote their name and branch to avail of preferential member rates and services.  
The Parkinson's Association of Ireland reserves the right to withdraw membership from members that do not adhere to the Terms (see below process for reviewing membership of a current member of The Parkinson's Association of Ireland).
- A member may terminate their membership at any time.
- The Board of Directors of The Parkinson's Association of Ireland reserves the right to amend, alter or add to the Terms. This will be done in consultation with existing members and notification of any such amendment, alteration or addition will be sent in writing to all members with 21 days' notice.

#### **Ordinary Members**

Membership will ensure you are kept informed about developments in Parkinson's Association on Ireland and allow you to have a say in the way Parkinson's Association of Ireland operates and develops. Membership also means that we strengthen our voice in our lobbying and campaign work, aiming to improve the rights and entitlements of people affected by Parkinson's. Ordinary members shall have the right to receive notice all meetings of the Company and to attend and vote thereat;

#### **Associate Members**

An Associate member shall have such rights and privileges as may from time to time be granted by the Directors and prescribed by the Bye-Laws of the Company but he/shall not be entitled to receive notice of meetings of the Company. An Associate member is a nominated person (Friend/Family/Career) nominated by an Ordinary or Honorary member.

## **Honorary Members**

An Honorary member shall have the rights of an Ordinary member, but shall not be under any obligation to pay a subscription;

***Membership Fee: €25 per annum, includes Associate Membership for Nominated Person (Friend/Family/Career). Membership is due on the first of January***

### **Process of reviewing the membership of a current member of The Parkinson's Association of Ireland:**

1. Any concerns about any Ordinary Member's, Honorary Member's or Associate Member's adherence to The Parkinson's Association of Ireland's values that are brought to the attention of The Parkinson's Association of Ireland staff or its board will be reviewed by The Parkinson's Association of Ireland's senior management team.
2. The reasons for the concern will be researched by the senior management team.
3. If the senior management team feel that the concerns equate to the member not adhering to The Parkinson's Association of Ireland's terms of Membership, a report from the executive will be brought to The Parkinson's Association of Ireland Governance sub-group at its next scheduled meeting.
4. Following the meeting of the Governance sub-group and agreement that this warrants further action, the matter will be referred to the next meeting of the Board of Directors of The Parkinson's Association of Ireland.
5. If the Board concur with the recommendation of the Governance sub-group, the member will be informed that The Parkinson's Association of Ireland is triggering clause 5.3 of the Constitution which states that "Membership of the Company shall cease if the Directors determine that such member has failed to observe the membership terms as set down in the Terms of Membership of The Parkinson's Association of Ireland".
6. As per the process laid out in Clause 6 of the Constitution, within 14 days of such a board decision, the member will receive in writing notice of this decision and the reasons for it. They will also be informed that if they want to contest this decision, they should contact the Company Secretary in writing who will organise for them to be heard in a meeting of the board of Directors. Alternatively, or in addition, the relevant member may submit a written statement which shall be taken into consideration by the Directors in making their final determination of cessation of membership.
7. Where membership is cancelled by the board, the member may appeal the decision to the members of The Parkinson's Association of Ireland at the next AGM and the process for doing this is outlined in the Constitution in clause 7.

***Approved by the Board of Directors on: \_\_\_\_\_***