

Parkinson's Association of Ireland

Minutes of the Annual General Meeting of the Association  
held in Carmichael House, North Brunswick Street, Dublin 7  
On Thursday 1<sup>st</sup> November 2018  
at 5.00 pm.

Present:		
Joe Lynch	(AGM Chair)	
Gary Boyle	Director	
Michael Burke	Director	
Paula Gilmore	Company Secretary/CEO	
John Nolan	Accounts /Finance	
Apologies :		
Dr Richard Walsh	Director	

The meeting was also attended by

- Cathy & Brian Pollard, (YPI) ,Joe Condon (YPI),Mary Finnegan (South Tipperary support group) Marion Burke (Tipperary) ,Declan Moriarty (Dublin),Nicola Clarke (Dublin), Eugene Cashell (Dublin)
  - 46 proxy forms received.
1. The chairman Joe Lynch welcomed everyone to the meeting. Apologies were noted as above.
  2. The chairman confirmed that all AGM documentation had being circulated in advance and there was hard copies in the room for those requiring same. Note that the financial report only printed on even side so there was a delay while they were printed. The CEO committed to circulating the accounts via e-mail following the meeting and issued apologies for this error.
  3. The chairman emphasised the role of the Board of Directors and their responsibilities. The chairman highlighted the boards responsibility to maintain good governance and ensure compliance in line with the charity regulator.
  4. The minutes of the 2017 AGM was taken as read. There was an issue raised by Joe Condon highlighting that the research funding was not clearly called out .The minutes were proposed by Cathy Pollard, seconded by Mary Finnegan and approved by the members.

#### Accounts

5. The 2017 Director Report and financial statements were circulated. John Nolan gave an overview of the financial statements for 2017 and a presentation on the recent financial performance. Mr Nolan highlighted the director's report, increased activities and highlighted that the PAI was in a very steady condition financially with good reserves at the end of the year. Mr Nolan highlighted reduction in donations and that increasing expenditure was due to increased activity.
6. All queries relating to the accounts were answered to the satisfaction of the meeting.
7. It was agreed that the PAI would work towards ensuring the annual accounts are SORP compliant. Mr Nolan explained the complexities of SORP compliance and the need to gather information on activities to complete this process. The board and the CEO to start this process.
8. It was proposed, seconded and unanimously agreed that:  
The Financial Accounts for the year ended 31th December 2017 together with the reports of the Directors and of the Auditors were approved.

Proposed: Nicola Clarke (Dublin branch)  
Seconded: Eugene Cashell (Dublin branch)

9. Election of Directors

The CEO gave the meeting some background on the board nominee for 2019. It was proposed, seconded and unanimously agreed that the following be elected to the board of directors:

- Michael Burke  
Proposed: Gary Boyle (Director)  
Seconded: Mary Finnegan (Tipperary)

10. Appointment of Auditors

11. The AGM authorised the re-appointment of the Auditors Robert G Power for 2019 and putting the audit out for tender in 2020.
12. It was agreed that tender documents would be produced and the decision would be made by the Board of Directors to interview and appoint new auditors in 2020 for a period of three years
13. It was proposed, seconded and unanimously agreed that:  
Robert G Power & Co. Limited, Registered Auditors  
are hereby appointed Auditors to the Company.

Proposed: Michael Burke (Tipperary branch)  
Seconded: Nicola Clarke (Dublin branch)

14. Remuneration of Auditors

15. It was proposed, seconded and unanimously agreed that:  
The Directors be authorised to fix the remuneration of the Auditors.

Proposed: Nicola Clarke  
Seconded: Mary Finnegan (Tipperary branch)

Thanks were expressed to everyone for their attendance

One member highlighted the poor attendance at the AGM and suggested the AGM be held at an earlier time or at the member's social weekend.

Board of Directors agreed to make available altered minutes of board meetings for information purposes to branches.

The board were conscious of the gender balance on the board and encouraged female candidates to put themselves forward.

Joe Condon proposed amendments to the memorandum of articles so that branches can call an AGM via email, social media and highlighted the need for gender balance. It was agreed that an EGM would take place at the next AGM to address this issue. It was also proposed that we use this time to review the memorandum of articles for other proposed amendments.

There being no further business, Joe Lynch (Director) declared the proceedings terminated.

1st November 2018  
Paula Gilmore